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COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

January 5, 2011

The Honorable
Erie County Legislature
92 Franklin Street- Fourth Floor
Buffalo, New York 14202

RE: Amend III-B and III-E Grant Budgets

Honorable Members:

The attached resolution requests authorization to amend the 2011 budget for the Area Agency on Aging (III-B) and Elder Caregiver Support (III-E) grants for the period January 1, 2011 through December 31, 2011.

Should your Honorable Body require any further information, I encourage you to contact the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Collins", is written over a faint, larger signature.

CHRIS COLLINS
Erie County Executive

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Senior Services
Re: Amend III-B and III-E Grant Budgets
Date: January 5, 2011

SUMMARY

Approve the attached resolution to amend the budget for Area Agency on Aging (III-B) and Elder Caregiver Support (III-E) grants, and to authorize the County to contract with the respective agencies/consultants.

FISCAL IMPLICATIONS

No additional County funds are required.

REASONS FOR RECOMMENDATION

The Department of Senior Services conducted a competitive process to elicit applications from eligible organizations and consultants to provide volunteer chore, transportation and in-home services to elderly persons in the towns of Alden, Clarence, Newstead and Wales; and to provide caregiver counseling services to family members caring for an elder.

BACKGROUND INFORMATION

The Department periodically conducts a competitive process to ensure program service objectives are accomplished.

CONSEQUENCES OF NEGATIVE ACTION

The Department will not be able to provide these two services required under grant terms nor help frail elders to remain safe and independent in their own homes.

STEPS FOLLOWING APPROVAL

The Department will process the budget revision and execute the contracts.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SENIOR SERVICES**

RE: Amend III-B Budget and
Authorize Contracts

WHEREAS, the 2011 Erie County Budget includes appropriated funds for the Area Agency on Aging (III-B) and the Elder Caregiver Support (III-E) grants for 2011; and

WHEREAS, the Department of Senior Services has conducted a competitive process (RFP#10178BC) to elicit applications from eligible organizations to provide volunteer chore, transportation and in-home services to elderly persons in the towns of Alden, Clarence, Newstead and Wales; and

WHEREAS, the RFP review committee selected Hearts and Hands: Faith in Action, Inc. to continue providing this service; and

WHEREAS, the organization will provide \$5,000 in local match and receive \$35,000 in cash; and

WHEREAS, the Department of Senior Services has conducted a competitive process (RFP#10185BC) to elicit proposals from individual consultants and agencies to provide caregiver counseling services to family members caring for an elder; and

WHEREAS, the RFP review committee has reviewed all proposals submitted in order to establish a pre-qualified list of vendors with whom the Department may contract for this service; and

WHEREAS, two vendors: Jewish Family Service of Buffalo and Erie County, Inc. and Mary J. Nixon, LCSW-R, will appear on the pre-qualified geriatric counseling services list; and

WHEREAS, the III-B grant budget is in need of revision; and

WHEREAS, the III-E grant budget already allocated \$15,000 for geriatric counseling services.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and hereby is authorized to enter into a contract with Hearts and Hands: Faith in Action, Inc. to provide volunteer chore, transportation and in-home services to seniors in the towns of Alden, Clarence, Newstead and Wales for the period January 1, 2011 to December 31, 2011; and be it further

RESOLVED, that the County Executive be and hereby is authorized to enter into contracts with the following entities to provide caregiver counseling to individuals referred by the Department

of Senior Services' Caregiver Resource Center for the period January 1, 2011 to December 31, 2011:

Jewish Family Service of Buffalo and Erie County, Inc.
Mary J. Nixon, LCSW-R

and be it further

RESOLVED, that the budget for the III-B grant, 163III-B2011, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
APPROPRIATIONS				
Account	Description			
516010	Contractual Services	\$40,000	-\$40,000	\$0
517633	Hearts and Hands: Faith in Action, Inc.	\$0	\$40,000	40,000
TOTAL CHANGE			<u>\$0</u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Departments of Law and Senior Services.



COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

DEPARTMENT OF SENIOR SERVICES

BRENDA W. WARD
COMMISSIONER

(716) 858-6046
(716) 858-7259 FAX

List of Qualified Providers of Caregiver Counseling For Erie County Department of Senior Services

In November, 2010, the Department of Senior Services received approval to distribute a Request for Proposals to provide geriatric counseling to caregivers. This approved RFP (#10185BC) was then distributed to a wide range of providers of counseling and mental health services, was advertised in the prescribed newspapers, and put on the County's website for potential vendors to review. The purpose of the RFP was to solicit professional consultants to provide brief therapy, counseling, referral, and clinical assistance to caregivers of frail elderly persons living in the community. Eligible applicants would then be put on a pre-qualified list of providers with whom the Department could write contracts.

As part of the Department's Caregiver Resource Center (CRC), case managers identify family members caring for an older adult and offer them a variety of services to help them in their important role. Sometimes this role has produced considerable stress, anxiety, depression, conflict, and emotional turmoil within families. The function of the consulting clinician is to provide more in-depth family counseling than is possible for a staff case manager. Counseling and educational activities undertaken by the consultant are done on an as-needed, per diem basis.

A Review Committee consisting of the Coordinator of the Caregiver Resource Center, the monitor of the Caregiver Counseling contracts, and a program monitor from the Mental Health Department reviewed all applications submitted.

The Review Committee recommends that the following person/agency be placed on a list of qualified providers with whom the Department of Senior Services is authorized to contract for caregiver counseling services:

Jewish Family Service of Buffalo and Erie County
Mary J. Nixon, LCSW-R

Signed:

Brenda W. Ward
Commissioner

Jeffrey Hart
Deputy County Executive

**ERIE COUNTY DEPARTMENT OF SENIOR SERVICES
REQUEST FOR PROPOSALS –VOLUNTEER CHORE, TRANSPORTATION AND IN-
HOME SERVICES (RFP# 10178BC)**

Fall, 2010

SCORING SHEET

Applicant Hearts & Hands: Faith in Action

Reviewer Aggregate Score

Criteria	Point Value up to	Score	Comments
1. Ability to perform responsibilities of the program (based on current activities) Questions: 7 L and N	25	24	Agency presently performing the duties identified in the RFP successfully.
2. Extent to which performance measures are reasonable and meet high priority targets (incl. realistic goals) Question: 9	20	16	Applicant supplied answers on information missing from original submission; score modified. .
3. Record of administering services to seniors Questions: 7 I, J, K	15	13	Since 2003, agency has served seniors and the target population of frail individuals
4. Record of cooperation with other organizations Question: 7 M	10	9	Excellent working knowledge of referral processes and works well with other organizations.
5. Ability to maintain and expand the program (both numerically and geographically) Questions: 8 and 10	30	22	Applicant supplied additional explanation of how they propose to recruit consumers and volunteers to expand the program; score modified.
Total Points	100	84	Performance is satisfactory and contract should be awarded.

Signed: Brenda W. Ward
Brenda W. Ward
Commissioner

Jeffrey Hart
Jeffrey Hart
Deputy County Executive